

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
December 10, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report- Special Presentation- Board President

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.
Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.
Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Routine Matters R1-R6

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. November 12, 2012 - Caucus Meeting & Executive Session**
- B. November 12, 2012 – Regular Meeting & Executive Session**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of November 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	452	1-1 st Grade	1-1 st Grade
Hackensack H.S.	146		1-2 nd Grade
Academies/Technical Schools	16		1-5 th Grade
	<hr/>		1-8 th Grade
Total	614		1-Kndg.

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	5876	Possible Days	598
Days Present	5649.5	Days Present	575.5
Days Absent	226.5	Days Absent	22.5
% Present	96.1%	% Present	96.2%
% Absent	3.9%	% Absent	3.8%

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #2340 – FIELD TRIPS

R3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Weiner, Dr. Sacco, Mrs. O'Brien & Mrs. Fletcher accompany the TAG students to the 'Teen Arts Festival' in Paramus NJ on May 17, 2013 at a cost of \$20.00 per student to be borne by the parents for busing.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY 2230: CURRICULUM GUIDES

R4. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following curriculum as presented and on file in the office of the Superintendent.

**Social Studies Grades
Computer Grades
Physical Education Grades**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R5. RESOLVED: that the Rochelle Park Board of Education approve the following Fire and Security drills for November 2012 for the Rochelle Park School District.

**November
Fire Drill – November 30, 2012
Security Drill- November 29, 2012**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R6. RESOLVED: that the Rochelle Park Board of Education approve the following HIB Report for November 2012 on behalf of the Rochelle Park School District.

**November 2012
Reported Incidents: 2
Number of Incidents determined to be HIB: 1
Number of Incidents determined not to be HIB: 1**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

PERSONNEL P1-P6

POLICY #3240 - PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

C. Hurd to attend “The Principal’s role in closing the Achievement Gap” in Budd Lake on May 7, 2013 at no cost to the district for registration.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4125 – EMPLOYMENT OF SUPPORT STAFF MEMBERS

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute teacher for the remainder of the 2012-2013 school year at a rate of \$85.00 per day:

Jennifer Mesce
Ida Iacovino (Pending Criminal History)

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4431.1 – FAMILY LEAVE

P3. RESOLVED: that the Board of Education does hereby approves the request of Mrs. Kristen Colucci to go on maternity leave effective March 18, 2013 until her period of disability ends at which time the Family Leave Act will be utilized until the end of the school year.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.

Gymnastics Coach’s - B. Loverich & J. Calderone (split one stipend)

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #3221-#3222-#3223 EVALUATION OF NON-TENURED, TENURED TEACHERS AND ADMINISTRATION

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education adopts The Marshall Rubrics method for evaluating Teachers and Principal.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY 3141- RESIGNATION

P6. WHEREAS, on or about November 15, 2012, the Rochelle Park Board of Education (hereinafter referred to as the "Board"), received Jessica A. Franko's (hereinafter referred to as "Franko") resignation from all employment in the Rochelle Park School District, effective immediately; and

WHEREAS, the Board is desirous of accepting Franko's resignation.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts Franko's resignation from employment, effective at the close of business on November 15, 2012, in accordance with her written letter of resignation.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FINANCE F1-F8

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

F1. RESOLVED: that the Rochelle Park Board of Education does hereby approve an agreement with the Englewood Public School District for Joint transportation agreements and transportation services agreements for the choice students attending Dwight Morrow High School from Rochelle Park. The total route cost is \$2,397.50 to Rochelle Park.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FEDERAL FUNDS

F2. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approve the submission of grant applications for the 2012-2013 school year as presented:

<i>Program</i>	<i>Services Delivered</i>	<i>Total Allocation</i>
<i>IDEA Basic</i>	Ages 3-21	\$140,700.00
<i>IDEA Preschool</i>	Ages 3 – 5	\$5,532.00
	TOTAL	\$146,232.00

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6470 – PAYMENT OF CLAIMS

F3. RESOLVED: that the Rochelle Park Board of Education approves the November 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills – Fund 10	\$602,360.04
B. Regular Bills – Fund 20	\$ 10,005.68
C. Capital Proj. - Fund 30	\$.00
D. Debt Service – Fund 40	\$.00
E. Food Service – Fund 50	\$ 16,813.71
F. Enterprise - Fund 51	\$ 344.68

TOTAL BILLS LIST **\$ 629,524.11**

Roll Call
RV SA TC JE ML MS PB

F4. RESOLVED: that the Rochelle Park Board of Education approves the November 2012 payroll in the amount of \$393,566.92.

ATTACHMENT

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6470 – PAYMENT OF CLAIMS

F5. RESOLVED: that the Rochelle Park Board of Education approves the December 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills – Fund 10	\$ 448,790.79
B. Regular Bills – Fund 20	\$ 25,670.79
C. Capital Proj. - Fund 30	\$.00
D. Debt Service – Fund 40	\$.00
E. Food Service – Fund 50	\$ 11,223.94
F. Enterprise - Fund 51	\$ 332.66

TOTAL BILLS LIST

\$486,018.18

Roll Call

RV SA TC JE ML MS PB

F6. RESOLVED: that the Rochelle Park Board of Education approves the December 2012 payroll in the amount of \$ 382,914.36

ATTACHMENT

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY#6660- STUDENT ACTIVITY FUND

F7. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of October 2012 and November 2012.

ATTACHMENT 5

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #7510 – USE OF FACILITIES

F8. RESOLVED: that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Twp of Rochelle Park-	Adult Basketball Program	Thursday's in January 2013 (3,10,17,24,31)	None
Rochelle Park Girl Scouts	Brownie Meetings/Classroom	January 10 & 24, 2013	None
Midland Idol Change of Dates	Multi-Purpose Room/Gym Library	February 27 & March 1, 2013 January 18 & 25	None
Township of Rochelle Park – Basketball Kindergarten- 2 nd Grade	Multi Purpose Room/Gym-	Jan 8-March 22, 2013 with the exception of the following dates Jan 25, 29 Feb 6, 13, March 1, 15,	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

2012-2013 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs.Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs.Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

A re-organization Meeting will be held on Monday, January 7, 2013 at 7:00P.M. in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB